



PUNJAB COMMISSION ON THE STATUS OF WOMEN
GENERATING DATA TO ADVANCE WOMEN'S
SOCIAL & ECONOMIC WELLBEING IN PAKISTAN 2016-2018

RESEARCH GRANTS

Terms of References (ToRs)

1 Background

Punjab Commission on the Status of Women (PCSW) is a statutory autonomous body established by Government of the Punjab under PCSW Act 2014 as an oversight body to ensure that laws, policies and programs of the Government of Punjab to promote women's empowerment; that efforts are made for expansion of opportunities for socio-economic development of women, and discrimination against women in all forms is eliminated.

Under the Section 9 (1) (c) of the PCSW Act, the Commission is mandated to sponsor and steer research to generate information, analysis and studies and to maintain databases relating to women and gender issues. To fulfill its mandate, the Commission has developed a Gender Management Information System (GMIS) and has also undertaken a project "Generating Data to Advance Women's Social and Economic Wellbeing in Pakistan". Under this project a province wide survey on the *Economic and Social Wellbeing of Women in Punjab*, for collecting data across five domains (economic participation & access to resources, education & training, health, public & social life and decision-making and human rights of women) is in progress. The survey shall ensure that different dimensions of women's work, the triple burden of work, access to economic opportunities, services, finance, technology, training, social benefits etc. are captured at district level.

In addition to the research and policy papers based on the primary data from the survey, PCSW also hopes to generate research publications in line with the thematic areas that the survey represents. For analysis purposes, five thematic domains have been identified for the survey indicators:

Domain I	Economic Participation and Access to Resources
Domain II	Education and Training
Domain III	Health
Domain IV	Public and Social Life and Decision-Making
Domain V	Human Rights of Women

The five domains emerged from multiple discussions on different economic and social factors which impact women's ability to access and leverage opportunities. The domains cover all aspects of women's economic participation in the formal and informal sector as well as private employment. They also cover different social aspects that are linked to economic participation such as education and training, health, decision making, violence against women, awareness of rights and access to services and duty bearers.

Based on these domains, a series of research papers will be developed and made part of the project's research publications. Accepted papers may also be presented at "International Policy Conference 2018" organized by PCSW and will be conducted from 28th-30th November, 2018 in Lahore, Pakistan under the theme of "The Social Economy of Gender: Addressing Challenges, Seeking Solutions". To this end PCSW intends to give research grants to members of the public/private sector institutions and individual experts/researchers to produce high quality research papers. The experts will ensure that rigorous primary or secondary research methods are followed in developing the papers and will work in close collaboration with the PCSW project/technical team.

2 Research Themes

Some key questions and topics that the research study is expected to address are:

Economic Participation and Opportunities: What policies, programs and strategies have worked best to advance women's economic empowerment, particularly in the context of low and mid-level income countries? What lessons are to be learned from policies and strategies in countries, in South Asia and globally, that have succeeded in improving women's social and economic wellbeing? How can trajectories for increasing women's employment and economic opportunities be engineered for equitable employment within the changing global and macro-economic context? What strategies are needed to recognize and value women's unpaid work? How can the private sector—big business—move from employing women to empowering women, forming productive partnerships and supporting research and innovation.

Drivers of Change for Economic and Social Gender Equality: What are the drivers of change for women in the 2030 agenda and how can Pakistan and similarly placed countries leverage these drivers, operating as they do within a resource constrained environment? This includes technologies, productive assets, decision making and representation, to name a few.

Social Protection: What social protection policies respond best to women's interests? Has the relief provided to poor families and women by cash transfers translated into graduating out of poverty and improving families and women's lives substantially?

There is also an interest in understanding the care economy, of how it influences women's lives and its potential for change. What policy actions can be drawn from the results of time use surveys, to increase productivity and to alleviate the drudgery of reproductive work.

Violence and Costs (social and financial): Finally, what are the social and economic costs of violence against women and girls? What are the lessons from programs for prevention, protection and rehabilitation of women who experience violence? What strategies and resources are needed to eliminate gender-based violence?

Note: You can also download the policy conference concept note from the following link.

http://polcon.pcsw-punjab.pk/uploads/International_Policy_Conference_6_12_2018.pdf

3 Objectives and Scope of Work

The objective of the consultancy is to produce high quality research papers on the aforementioned themes. The study should be driven by original research using primary or secondary data.

4 Deliverables

The selected consultant will be responsible for producing a 15-20 page research paper and any other documentation agreed upon by PCSW and the consultant. All deliverables described below will be subject to input and approval by the PCSW.

#	Deliverable	Timeline
1	Signing of the contract	
2	Inception Report (Inclusive of): i. Work plan with a timeline ii. Approach, Methodology & Tools iii. Detailed research report outline agreed upon after review and consultation between the two parties	Within 1 week of signing of the contract
3	Primary/Secondary Research	4 weeks
4	Submission of 1 st Draft Report	Within 6 weeks of signing of contract
5	Review & Approval of 1 st Draft Report by PCSW	Within 1 week of submission
6	Submission of Final Report (soft copy and 2 formatted, and bound hard copies)	Within 2 weeks of review by PCSW
7	Presentation of the final study/paper at the PCSW International Policy Conference taking place in November 28 th -30 th	28-30 November 2018

5 Qualification, Specialized Knowledge and Experience for PI

Educational Qualifications

PhD in Social Sciences (e.g. Economics, Public Policy, Development/Gender Studies and/or relevant fields (preferably from international recognized universities with a strong research background.

Experience

- A minimum of 03 years of post PhD experience in economic, social and analytical research, particularly on issues pertaining to women's legal, economic or social empowerment in Pakistan, across a range of sectors.
- Familiarity and experience with qualitative methods (development, implementation and analysis) and/or quantitative data with strong analytical skills.
- Excellent academic writing skills in English
- Awareness of women's rights and sensitivity to gender issues in Pakistan, particularly in Punjab.

NOTE: Only one grant per institution or per individual will be awarded.

6 Number & Budget of Grants

- Total Grants: 15
- Number of Grants for Public Sector Universities: 05
- Number of Grants for Research Institutions/Individual Researchers: 10

- Amount of Grants in Total: Rs. 7.5 Million

The consultant shall provide detailed estimates of the budget including travel charges, ground level research, and other related activities. Maximum amount of grant award will be PKR 1 million and will be awarded based on an assessment of the technical proposal, relevance of policy oriented research with the thematic area and proposed budget utilization plan.

Payment Schedule

The payment schedule will be as follows:

- 30% will be paid after the approval (by the contracting authority) of a research study plan with methodology, timelines and detailed report outline
- 40% will be paid upon submission and approval (by the contracting authority) of the first draft report
- The final 30% will be paid upon receipt and approval (by the contracting authority) of the final document in soft and hard copy

Or, as agreed upon between the two parties after review and consultations

7 Confidentiality

The consultant will protect the confidentiality of those participating in any primary research conducted for this study. All primary data collected are confidential and are the property of the PCSW. No data or reports from this assignment will be released to third parties without the official approval of PCSW. The consultant will turn over all data and documents to the PCSW and will destroy information and material after all data and original report has been delivered. All documents, materials in soft and hard copies produced under this assignment are the property of the PCSW.

8 Checklist of Documents to be submitted

	Documents Required	Attached (Yes/No)
1	Detail Abstract	
2	Technical Proposal (see Annex A)	
3	CV(s) of PI and Co-Researchers (if applicable)	
4	Samples of recent research/analytical work	
5	Proposed budget with cost breakdown Note: PCSW reserves the right to determine the final amount of grant.	

NOTE: PCSW has zero tolerance policy for plagiarism. Any material either abstract/paper will be rejected if found to be plagiarized or largely duplicating previous or public work.

Annex A

TECHNICAL PROPOSAL FORMAT (Selection No. & Title)

Section A: Consultants' Organization (for institutional applicants)

Section B: Consultants' Experience

Section C: Comments/Suggestions on the Terms of Reference

Section D: Description of Research Approach, Methodology and Work Plan

- i. Key research questions
- ii. Proposed approach and methodology
- iii. Tentative research and analysis plan (briefly)
- iv. Key expected findings/results

Annex 1: Team Composition, Task Assignments & Level of Effort (LOE)

Annex 2: CV of Proposed Key Personnel

Annex 3: Work Schedule